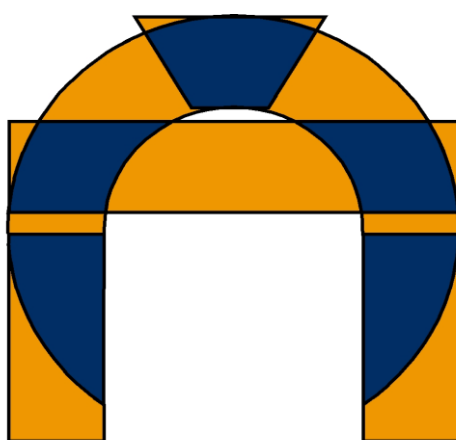


Remote Learning Plan 2020



Archway

Information for Students and Parents

1. Remote learning Aims:

- use a curriculum sequence that allows access to high quality online and offline resources that are linked to the school's curriculum expectations
- use Satchel One and Teams consistently across the school to set work and provide regular contact opportunities to students. Providing training to staff and students in the most effect use of these online platforms
- provide printed resources, such as textbooks and workbooks, for students who do not have suitable online access
- recognise that younger students and some with SEND may not be able to access remote education without adult support and so we will work with families to deliver a broad and ambitious curriculum
- set assignments so that students have meaningful and ambitious work each day in a number of different subjects and monitor students' engagement with these assignments. The work set will mirror the current 'in school' timetable and the work will be of similar length and content to the work set in school
- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject
- provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources or videos
- gauge how well students are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work
- adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure students' understanding

2. Tiers

Remote learning will be split into different tiers depending on the current situation and/or government guidance. **We are currently working at tier 1b.**

Tiers 1a and 1b

Tier	Tiers	Expectations of Staff	Expectations of Students
Tier 1a	School Fully Open – small number of X coded students. (X code – attendance code for those students who are self-isolating)	Teachers will set work for X coded students and this will be collated and distributed by the inclusion team.	Complete work set and submit to the teacher on return to school.
Tier 1b	School Fully Open – a larger number of students X coded but not a whole ‘bubble’. (X code – attendance code for those students who are self-isolating)	Teachers will set work for X coded students on Satchel One with a prefix of ‘Covid’. This work will mirror, as closely as possible, work set in class. Teachers will provide feedback for homework that is set using the Satchel One platform.	Complete the work set on Satchel One. Submit work on Satchel One. Communicate with the teacher via comments on Satchel One.

Tiers 1c, 2, 3 & 4

Tier 1c	A whole ‘bubble’ is required to self-isolate. (A whole year group)	The normal in school timetable will run for those students that are not in the bubble required to isolate. For the year group(s) that are not physically attending school, teachers will plan and deliver lessons, which have an interactive element, using Microsoft Teams to ensure that remote learning follows the curriculum for each subject. (this may need to be amended for practical subjects). Following this, work will be set for students to complete on Satchel One, written feedback on this is not expected, however, Satchel One will also	Physically attend school as normal if not in an isolation bubble. Attend Microsoft Teams sessions and complete work to a good standard and the deadline set by teachers. Check Satchel One regularly throughout the day. Use the ‘comments’ in Satchel One as the main line of communication with teachers. (If an email is required to the member of staff, students should use their archwayschool.net email account)
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		<p>continue to be used to set and mark homework.</p> <p>Lessons should follow their in-school timetable as closely as possible and the time of the live element of the lesson will be published on Satchel One.</p>	<p>Alert teachers if they're not able to complete work using Satchel One.</p> <p>Be contactable during the school day.</p> <p>Seek help if they need it through Satchel One or their school email account.</p>
Tier 2	<p>School informed that they need to adopt a rota system.</p> <p><i>Example:</i></p> <p><i>Two weeks of Years 7,9,11 (Years 8,10, Sixth Form at home) then vice versa.</i></p> <p>Vulnerable and Key Workers students will be able to attend full-time.</p>	<p>Lessons will follow an amended school timetable in school and for those students who are studying at home.</p> <p>For the year group(s) that are not physically attending school, Teachers will plan and deliver lessons, which have an interactive element, using Microsoft Teams to ensure that remote learning follows the curriculum for each subject. (this may need to be amended for practical subjects).</p> <p>Following this work will be set for students to complete on Satchel One.</p> <p>Some KS3 subjects will not be taught remotely – PE, Music and Drama.</p> <p>Other practical subjects may need to be amended significantly.</p> <p>For students attending school on a rota, timetables will be amended.</p> <p>Any changes to the school day will be published to students and their parents.</p> <p>There will also be a weekly Teams meeting for each year group that is not attending school.</p>	<p>Physically attend school during the allocated timetabled sessions.</p> <p>Whilst studying at home, attend Microsoft Teams sessions and complete work to a good standard and the deadline set by teachers.</p> <p>Check Satchel One regularly throughout the day.</p> <p>Use the 'comments' in Satchel One as the main line of communication with teachers. (If an email is required to the member of staff, students should use their archwayschool.net email account).</p> <p>Alert teachers if they're not able to complete work using Satchel One.</p> <p>Be contactable during the school day.</p> <p>Seek help if they need it through Satchel One or their school email account.</p> <p>Attend a weekly year group Teams meeting if working from home.</p>

Tier 3	Attendance is limited to select year groups and Key worker students (similar to the summer term 2020).	Plans will be published if we are informed that we need to move to these tiers.
Tier 4	Only Vulnerable and Key worker students attending.	

If your son/daughter is required to work from home, please help us encourage them to follow the expectations for students for each tier.

You can also support us by doing the following:

- make the school aware if your child is ill or otherwise can't complete work by contacting admin@archwayschool.net or 01453 763242
- make the school aware if your child cannot access online resources
- regularly checking that your child is completing the work that has been set during Tiers 1a and b scenarios if they are self-isolating
- regularly check that your child is attending Teams' sessions and completing work that is set by monitoring Satchel One during tiers 1c, 2, 3 or 4
- seek help from the school if you need it
- discuss safety online with the students
- raise any concern in a constructive manner to the relevant person
- make any safeguarding referrals to safeguarding@archwayschool.net