

Policy adopted: 2013
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Designated SLT Link: Kay Young
Archway School has a duty to monitor the operation and effectiveness of policies.
Designated authority: Governors' Curriculum Committee



Homework Policy

Core homework is defined as '*a compulsory homework activity set on a timetabled day each week or fortnight depending on the subject*'. It is expected that all homework is completed on time and to a satisfactory standard, unless there is a justifiable reason. If the homework is not completed then the student must submit their homework to a satisfactory standard by the end of the following school day. If the homework is not submitted, a C3 referral form will be completed. Core homework will be marked diagnostically in line with the school assessment policy providing the student with a clear guidance on how to improve their work. Students will be given a minimum of three days to complete core homework.

In addition to Core homework, some departments may wish to set other activities to be completed outside the classroom which do not require diagnostic marking which we have defined as 'extension homework'. An example of this could be the Maths department setting a ten minute MyMaths activity which is marked online or the Vocational department issuing a research activity in which students need to watch the Young Apprentice.

The frequency that core homework will be set is to be either weekly or fortnightly and this will be decided by the Head of Department. In some cases the frequency of homework may differ within a subject area depending on the ability or other factors of a class. The frequency of extension homework is at the discretion of the class teacher.

Show My Homework (SMH)

All homework will be set using SMH. Students, parents and staff will all be provided with login details for SMH. The benefits of this system are that parents and students are clear on when all homework is set. It is also clear for Heads of Department when their staff are setting homework and they can monitor both frequency and quality. Senior Leadership Team can also monitor the frequency and quality of homework. Monitoring will be completed termly using SMH.

Student Support

Homework clubs are run for students who need support with their studies. These are held during lunch time and after school. The library is also available for students to use to complete homework.

Homework Guidelines

The following guidelines remain unchanged from the previous system:

1. All homework must be set so that students have 3 days or more to complete.
2. Homework should be marked using the school assessment policy therefore providing effective and diagnostic how to improve comments.
3. Homework needs to be relevant and well explained to students with enough time devoted in class to setting it up.
4. Consider all homework from the student point of view when planning schemes of work to promote motivation and engagement. Our challenge is to persuade students that they 'need' to do them for a personal gain.

Responsibilities

Headteacher
Senior Leadership Team
Heads of Department and Year
All teaching and support staff
All students and their parents

Further References

Assessment policy
Learning Policy
Behaviour for Learning Handbook