

Policy reviewed: October 2018
Review date: October 2019
Designated SLT Link: Julian Young
Archway School has a duty to monitor the operation and effectiveness of policies. Designated authority: Governors' Welfare & Discipline Committee



Supporting Students At School With Medical Conditions

Aim

To ensure that all children with known medical conditions, in terms of both physical and mental health, are properly supported in school so that they can play a full role in school life, remain healthy and achieve their academic potential.

This policy is in accordance with Section 100 of the Children and Families Act 2014.

Principles

Archway School is committed to a partnership working between school staff, healthcare professionals, Local Authority, parents, students and, if appropriate, Social Care.

Students with medical conditions are entitled to a full education and have the same rights of admission to school as other children. Medical conditions may be short term or long term.

Children transferring from another school should have arrangements in place before they start. Students newly diagnosed should have arrangements in place within two weeks of the diagnosis. Support should be in place even if the medical condition is unclear. This support should be based on the available evidence, and must be shared with all staff.

Health and social care professionals, students and parents/carers should be consulted to ensure that the needs of children with medical conditions are effectively supported. A student with significant health care needs must have an individual healthcare plan.

All parties should properly support students with medical conditions so that they have full access to education, including school trips and physical education.

All parties should ensure that, in line with safeguarding duties, students' health is not put at risk, for example, from infectious diseases.

In the case of an emergency the school's policy on emergency procedures must be followed.

Individual healthcare plans should be agreed by the school, healthcare professionals and parent/carers. In the case of any disagreement the headteacher will make the final decision.

Partners should agree who will take the lead in writing the plan, but responsibility for ensuring it is finalised and implemented rests with the school. Healthcare plans should be monitored and revised where necessary.

Individual healthcare plans should be easily accessible to all staff who must refer to them.

The school will ensure that appropriate staff are properly trained to provide the support that student's need. This should be regularly reviewed.

Healthcare professionals should normally lead on identifying and agreeing with the school the type and level of training.

All school staff need to be aware of this policy and have annual awareness training. Induction for new staff must be included.

When managing medicines on school premises the medication must be in the prescribed container, which must have the student's name, dosage and instructions for administration clearly printed on the label. Medication should only be administered by designated staff.

The medication cabinet will be checked regularly, at least termly, to ensure that all medicines are in date. In the case of any medicine being out of date the parent/carer will be contacted to ask them to collect the medicine. If not collected, the medicine will be destroyed by the school.

Staff must not give any medicines or undertake health care procedures without appropriate training.

Students who are competent to manage their own health needs and medicines should be encouraged to take responsibility for managing their medication and procedures. This should be discussed with parent/carer and health professionals.

Written records must be kept of all medicines administered to students.

Students who have been absent from school due to a medical condition must be reintegrated and properly supported so that they can fully engage with learning and do not fall behind their peers.

The school should work with the Local Authority or education provider for students returning to school following a period of hospital education or alternative provision to ensure that the individual healthcare plan identifies the support needed to manage a successful reintegration.

Short term and frequent absences, including those for appointments connected with a medical condition, need to be effectively managed with appropriate support provided to limit the impact on the child's educational attainment and emotional and general wellbeing.

Children with medical conditions who are disabled, or have SEN or a statement or EHC plan must be supported under the Equality Act 2010 and the SEN Code of Practice.

Risk assessments should be carried out for school visits and other school activities outside of the normal timetable.

Responsibilities

Governing Body

Headteacher

Assistant Headteacher

Head of Learning Support

All teaching staff and support staff

Further References

Supporting pupils at school with medical conditions (DfE)

Equality Act 2010

Regulation 5 of the School Premises (England) Regulations 2012

Safeguarding policy

SEN Code of Practice

Complaints Procedures

Equalities Policy

Gloucestershire County Council Guidelines on Exclusions

Anti-bullying Policy

Behaviour for Learning Handbook