



8 September 2020

Dear Parents/Carers

1. Confirmed COVID-19 Case

We have been advised by Public Health England that there has been a confirmed case of COVID-19 within the school, picked up with a random test. The case is a member of our support staff who has not come into contact with any children at the school.

We are continuing to monitor the situation and are working closely with Public Health England. This letter is to inform you of the current situation and provide advice on how to support your child. Please be reassured that for most people, coronavirus (COVID-19) will be a mild illness.

The school remains open and, providing your child remains well, they can continue to attend school as normal. We will keep this under review.

I have personally spoken to the Health Protection Team and I can confirm that the procedures in place at Archway are deemed to be robust and in line with national guidance.

Please see Section A below for more advice and guidance.

2. COVID-19 Emergency Assistance Grant Fund

The COVID-19 Emergency Assistance Fund for food and essential supplies is there to support vulnerable children, young people, working age adults, older people and their families during the challenging and unprecedented times of the coronavirus outbreak.

Individuals or Families can self-refer or be referred by any professional working with them. The Fund is overseen by a panel who manage the fund and can access financial assistance for vulnerable children, young people, working age adults, older people and families. The panel provide a consistent and effective response to escalating need and ensure that people get the support they need. The panel assess a person or families need against the eligibility criteria and cross reference other funding that may be available to vulnerable children, young people, working age adults, older people and families.

The Covid-19 Emergency Assistance Fund has received over 90 referrals since its launch at the end of July 2020. Individuals and families have received support including food, utility payments and essential household items.

Application Form: <https://www.gloucestershire.gov.uk/media/2097744/emergency-assistance-grant-form.pdf>

The PDF can be edited online and email completed forms to childrensfund@gloucestershire.gov.uk with the subject line 'COVID-19 Emergency Assistance Fund'

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3. Dyed Hair

Please be reminded that students in Years 7 to 11 should have neat hair of a single, natural colour. If your son/daughter does currently not comply with this, please ensure that they do so by Monday 14th September 2020. Thank you for your support.

4. Sustainability in Schools

Thank you to those parents who have already contacted the school offering support with sustainability projects. I shall shortly be in touch to set up a Zoom meeting. It is not too late to get in touch and join the team.

Yours faithfully



Kieron P Smith
Headteacher

SECTION A

What to do if your child develops symptoms of COVID-19

If your child develops symptoms of COVID-19, **you should organise for your child to be tested** via the

[NHS online portal](https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-check-if-you-have-coronavirus/)

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-check-if-you-have-coronavirus/> or by calling 119.

Your household should isolate until you receive the test results giving the all clear.

Symptoms of COVID-19

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

Do:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Flu Vaccination

We would like to take this opportunity to remind you and your family to have the flu vaccination if you are eligible for this, especially if you are in a risk group. You can find out about risk groups and whether you are eligible for a flu vaccine at the [NHS Flu vaccine overview](https://www.nhs.uk/conditions/vaccinations/flu-influenza-vaccine/). <https://www.nhs.uk/conditions/vaccinations/flu-influenza-vaccine/>

Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>