



Archway

13 October 2020

Dear Parents/Carers

Please note that after careful consideration, the Senior Leadership Team at Archway School has decided that from tomorrow (Wednesday 14th October 2020) students and staff will be expected to wear face masks when moving between lessons and when they are in indoor communal areas and corridors. This is the situation in many local secondary schools. We are trying our very best to minimise any risk of transmission of the virus and protect the community.

We would be very grateful if you could assist us by ensuring that:

- Your son/daughter has a face mask with them as they leave the house
- Your son/daughter also has a plastic bag (ideally a resealable one) in which they can put the face mask

We have communicated this message to all students and we have also explained to them that we expect them all to act in a sensible way and conform to this new rule through a sense of duty.

Thank you again for your co-operation and understanding in this matter.

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Smith'.

Kieron Smith
Headteacher