



Archway

15 December 2020

Dear Parents/Carers,

### COVID-19

I would like to inform you of the plan in place over the holidays at Archway School. If your child receives a positive test result because they have developed symptoms within 48 hours of last being in school, or a positive test result without symptoms within 48 hours of being in school, you must continue to inform the school via email at [admin@archwayschool.net](mailto:admin@archwayschool.net) as soon as possible. A member of the Senior Leadership Team shall be checking this email account from 19<sup>th</sup> to 23<sup>rd</sup> December inclusive between 09:00am and 10:00am. If a positive case is notified, we shall undertake our internal close contact check and inform families via email if any children need to isolate.

If your child develops symptoms and receives a positive test result more than 48 hours than last being in school, you do not need to inform us, as we do not need to perform close contact tracing because there is no risk of in-school transmission having taken place. You should follow contact tracing instructions provided by NHS Track and Trace.

If your child does test positive outside of this window, or is required to isolate and cannot return to school on Monday 4<sup>th</sup> January, please inform us of this via [admin@archwayschool.net](mailto:admin@archwayschool.net)

### Food Donations

Please note that on Wednesday, Thursday and Friday of this week, we shall be collecting food donations at the front of the School by the main reception. These donations will be passed on to the Paganhill Community Group. Please help by donating any dried food, pasta, rice or tins of food. Thank you for your generosity at this time of year.

### Sixth Form

A message from Mr Matt Redman, Head of Sixth Form:

- **Virtual Sixth Form Open Evening**

Following on from our Virtual Sixth Form Open Evening, all content is now available on the Sixth Form section of the school website and includes:

- A video from the Head of Sixth Form, and Year and 12 and 13 students
- Videos from the subject areas offered at Archway Sixth Form
- A recording of our live virtual Q and A session
- A presentation from the Head of Sixth Form

Please do take the time to look at what Archway Sixth Form has to offer your child.

- **Year 11 Sixth Form Applications**

We hope your child is intending or considering joining Archway Sixth Form. Please encourage them to get their applications in by the end of term. Their option choices will then be taken into consideration when creating the option blocks. Application forms are available on the Sixth Form section of the school website and at Student Services. Completed applications can be emailed to [mattredman@archwayschool.net](mailto:mattredman@archwayschool.net) or handed in at Student Services.

From all the staff at Archway School, we would like to take this opportunity to wish you all a happy, relaxing Christmas holiday and a healthy New Year. We look forward to welcoming your child back to school on Monday 4<sup>th</sup> January 2021.

Yours faithfully

Kieron Smith  
Headteacher